

LOCAL GOVERNMENT ACT 1972

BARNSTAPLE PARISH

NOTICE OF ANNUAL TOWN MEETING

Notice is hereby given that the Annual Town Meeting for BARNSTAPLE PARISH will be held at the Guildhall, Butchers Row, Barnstaple on WEDNESDAY 25th MAY at 7.00pm.

The business to be transacted at the meeting will be as follows:

1. To approve as a correct record the minutes of the Annual Town Meeting held on 29th April 2019.
2. To receive the Annual Report of Barnstaple Town Council, and to consider any questions arising from the report.
3. To receive reports from Town Council representatives to outside bodies (if any).
4. To receive any reports from representatives of local groups and organisations.
5. To present the RAF Community Plate
6. To present grant awards to local groups and organisations.
7. To receive and consider any written questions, resolutions or representations submitted in advance of the meeting by electors resident in Barnstaple Parish.
8. To receive and consider any questions, resolutions or representations raised at the meeting by electors resident in Barnstaple Parish.

Only those persons who are registered as local government electors for Barnstaple Parish will be entitled to vote at the meeting, but the meeting will be open to all members of the public during the proceedings unless the Town Meeting resolves otherwise.

Dated Wednesday 18th May 2022

Signed:



**Councillor Mrs Louisa York
Mayor of Barnstaple and Chairperson of Barnstaple Town Council**

About the Annual Town Meeting

Purpose of the Annual Town Meeting

The purpose of the meeting is so that the Town Council can explain what it has been doing over the last year and it enables the electors to have their say on anything they consider is important to the people of the Town.

Who can attend the meeting?

The Annual Town Meeting is a meeting for all the local government electors for the Parish. It is NOT a meeting of the Town Council, which any member of the public can participate in. ***Anyone can attend the Annual Town Meeting but only registered electors of Barnstaple Parish may vote.***

Who can ask questions and make suggestions?

Any registered elector may ask questions of the Council, which will usually be answered by the Chairperson, the Clerk to the Council, or a designated Councillor. An elector may also make suggestions and comment on anything pertinent to the people of Barnstaple. This will be welcomed and is the whole purpose of the meeting. The meeting might vote on an issue discussed, but most decisions taken are generally not binding on the Council.

Who chairs the meeting?

The Chairperson of the Town Council (the Mayor) will chair the meeting. If the Chairperson is not able to attend, then the meeting will elect a chairman from amongst those electors present.

Will Town Councillors be there?

Usually they do attend and will speak if need be. But the purpose of the meeting is to enable the ordinary electors to have their say. Councillors will listen with interest and as electors themselves, also have the opportunity to raise questions and make comments if they wish.

What else happens at the meeting?

At the Barnstaple Annual Town Meeting, grant cheques are awarded to community organisations, and the RAF Community Plate is presented. Other presentations can be made, for example that of Honorary Burgess. No council business is transacted though, i.e. there is no opportunity for the Council to make a decision or pass a motion.