Briefing Note

1. Introduction

- 1.1 The Council's net budget for 2019/20 was set in January at £781,449, and a precept of £768,240 (Council Tax income) was levied. The precept resulted in a Council Tax figure at Band D of £110.16 per annum.
- 1.2 Between September and December 2019 each of the Town Council committees reviewed its activities and the budget required for the 2020-21 financial year.
- 1.3 Budget estimates for committees are based on consideration of actual expenditure for 2019 2020. Some revenue budgets have been reduced where earmarked funds are available. Specific projects for the coming year, anticipated changes in income, and known non-annual commitments (e.g. three-yearly electrical tests) are included.
- 1.4 Inflationary pressures have been factored in where considered appropriate. Consumer Price Inflation for November 2019 is running at 1.5%, and Retail Price Inflation is at 2.1%.
- 1.5 Each committee's draft budget is considered below (from section 3 onwards), with a summary containing proposals for the budget and precept. These comments draw out items that were of significance in drafting the budget, but members will need to consider this alongside the full draft budget shown at Appendix 2 in order to form their own view and to ensure that they are conversant with the detail.

2. 2019-20 Expenditure Against Budget – Anticipated Outturn

- 2.1 2019-20 has seen staffing changes and measures taken to rationalise some costs pressures that have resulted in an expected underspend in the region of £40,000 (5%), relative to an overspend in 2018-19 of £8,169. These include:
 - Unexpected property costs. Two carpets in Barum House and the front porch needed to be replaced on health & safety grounds £2,500.
 - Computer upgrades. The PCs and computer network needed to be upgraded as they were at end of life at a cost of £8,249.
 - Salary Costs. A member of staff left at the start of the year and rather than make a direct replacement other staff have absorbed some of the work and a new Administrative Officer appointed. Additional staffing requirements have been identified to support the delivery of the Neighbourhood Plan, Climate Emergency declaration, Heritage activities, future property maintenance works and business continuity.
 - Election Expenses. A full election and a by-election were held in 2019, this is unusual.
 The total cost was £12,991.
- 2.2 Some of these costs have been accommodated by savings elsewhere, and through earmarked reserves.

3. Finance and General Purposes Committee

- 3.1 In addition to the general approach outlined in 1.3 above, the following are highlighted as significant changes for the committee:
 - 5127 Rock Park Trust Grant. Explanation of change under item 9.
 - 5124 Election Expenses. The annual budget has been increased to cover potential byelections. An earmarked reserve is being created to cover the cost of the full Town Council elections in 2023.
 - 9006-11 Salaries. The predicted figure allows for an anticipated nationally-agreed pay award and allows for the staffing changes made in 2019-20, also to support the Town Councils ambitious programme of works for the next 4 years.
 - 9025 IT Support. To create an Earmarked Reserve to allow for future expenditure on computer upgrades.
 - It will also be necessary to have an upgrade to the Town Council website in 2020 in order to comply with accessibility regulations that come in to force in September 2020, the budget figure makes allowance for this expenditure.
 - 9039 Contingency. This budget was taken out in 2019-20 to help balance the budget and support the General Reserve, it is proposed to reinstate the contingency for 2020-21 using the predicted budget underspend.
 - 5227 Ceremonial. An increase of the budget to £8,900 to support the ceremonial activities of the council, this budget has been consistently overspent in previous years.
 - 5561 Special Events. An increase in budget to £9500 to support activities including Remembrance, The Civic Service and Christmas Fayre and the Town Council contribution to the Christmas lights and the tree. Also, to make provision for one off events such as a Freedom March, Tour of Britain and other events that promote the town.
 - 5990 North Devon Records Office. To make a commitment of funding £10,000 per year for the period 2020-21 to 2023-24.
 - 4276 and 9305 St John's Rent and Rates. North Devon Foodbank have had their requirement to pay rent removed but they are responsible for their non-domestic rates.
 - Strategic Community Fund. To create a new fund to support larger community based activities in the town over a number of years, based on a proposal and business plan. In 2020-21 the proposed grant is £20,000, potentially to increase the fund in future years to support those in need in light of potential reductions in local government funding.
 - 9000 General Properties Fund. An increase of £8,000 to unable future maintenance works on council properties.
 - To implement a building maintenance programme in order to reduce carbon emissions and to keep, restore or improve the Town Council buildings and services to an acceptable standard and to sustain the utility and value of the facilities.
- 3.2 The overall effect of these and other minor changes is change from £654,939 to £713,734 compared with the 2019-20 budget.

4. Buildings Review Committee

- 4.1 The buildings review budget is being maintained in order to create a fund for major property works to the Town Council's properties, these may include:
 - Redecoration of the exterior of the Guildhall.
 - Repairs to the roof of St John's Community Centre.
 - Match funding for Heritage Lottery or other grant making bodies for major projects.
- 4.2 The overall effect of the changes the budget from £18,000 in 2019-20 to £50,000.

5. Planning & Transportation Committee

5.1 In 2019-20 a new budget of £10,000 was created for a Neighbourhood Plan, this is increased to £15,000 to enable the Plan to begin to be delivered.

6. Environment Committee

- 6.1 In addition to the general approach outlined in 1.3 above, the following are highlighted as significant changes for the committee:
 - 4015 Maintenance Grants. This budget has been reduced to zero in anticipation of grant support for verge maintenance from other organisations coming to an end.
 - 5520 Planted Areas. The committee has requested an additional £6,878 in anticipation of inflation based cost rises.
 - Climate Emergency. The Town Council has made a Climate Emergency Declaration and the committee has requested a sum of £8,000 to support the delivery of this.
- The overall effect of these and other relatively minor changes is an increase from £59,760 to £85,838 compared with the 2019-20 budget.

7. Heritage, Culture & Community Committee

- 7.1 In addition to the general approach outlined in 1.3 above, the following are highlighted as significant changes for the committee:
 - Guildhall Developments. A budget addition of £8,000 to enable new tables to be purchased to support greater use of the Chamber and reduce manual handling risks of the current tables, also to support the maintenance of the artefacts.
 - 5722 & 5731. These budgets are predicted to be underspent in 2019-20 and it is proposed to use these funds to create an earmarked reserve to support the artefact care and management.
 - The committee is proposing to renew the agreement with the Plough Arts Centre for the running of St Anne's for the next three years, the costs will remain at the same level as for the 2019-2020 budget period.

The current agreement has been in place since 2017 and has proved to be a success, increasing the use and activity in St Anne's, had an impact on the footfall in the area which in turn has helped to reduce anti-social behaviour.

7.2 The overall effect of these and other minor changes is an increase from £28,750 to £38,363 compared with the 2019-20 budget.

8. Staff Committee

- 8.1 In addition to the general approach outlined in 1.3 above, the following are highlighted as significant changes for the committee:
- 5324 Staff Training & Expenses. The committee has agreed additional staff health & Safety training at a cost of £5,000 and this has been added to this budget.
- 8.2 The overall effect of this and other minor changes is an increase from £10,000 to £15,000 compared with the 2019-20 budget.

9. Rock Park Trust Management Committee

- 9.1 Although not technically a committee of the Council, Rock Park Trust forms a significant element of Council expenditure, and its budget is administered by the Council, and is included here for completeness.
- 9.2 The budget for the committee remains at £0 as all costs are covered by rental income and a grant from the Town Council. However, changes to costs have been incorporated based on a combination of actual expenditure this year, the need to undertake maintenance and essential repairs to footpaths and equipment, inflationary pressures, and the availability of earmarked reserves.

The overall effect is an increase in the Town Council grant requirement from £82,000 to £100,000 compared with the 2019-20 budget. This cost is shown against F&GP Committee above.

10. Summary

10.1 The draft budget is summarised in the table below:

Committee	2018/19 Actual	2019/20 Budget	2019/20 Earmarked	2020/21 Proposed Budget	2020/21 Proposed Earmarked	2020/21 Proposed Total
Finance & GP	585,678	654,939	28,750	713,734	54,750	768,484
Buildings	9,311	18,000	51,000	50,000	58,000	108,000
Heritage	30,448	28,750	5,050	38,363	17,000	55,363
Planning	0	10,000	0	15,000	7,000	22,000
Environment	43,124	59,760	25,400	85,838	18,500	104,338
Staff	12,359	10,000	700	15,000	700	15,700
TOTAL	680,920	781,449	110,900	917,935	155,950	1,073,885

- 10.2 The result is a revenue budget increase from £781,449 to £917,935. The precepted amount would also be £917,935.
- 10.3 In terms of Council Tax, the precept figure of £917,935 would result in a Band D figure of £131.62, based on no change to the 'tax base', the number of households eligible to pay Council Tax.
- 10.5 Comparison to other Town & Parish Councils

The table below shows other councils and how their precepts compare to Barnstaple Town Council based on their overall precept raised, the 'tax base' and Band D equivalent precept charge for 2019-20.

Town	Precept 19-20	Tax Base	Band D
Cranbrook	388,398	1,517.00	256.03
Bude	875,899	3,706.41	236.32
Penzance	1,389,218	6,897.12	201.42
Truro	1,742,934	6,963.38	250.30
Barnstaple	768,240	6,973.86	110.16
Cirencester	932,901	7,463.21	125.00
Keynsham	745,115	8,141.55	91.52
Newton Abbot	827,996	8,365.29	98.98
Yeovil	1,033,517	9,108.28	113.47
Trowbridge	1,809,617	11,849.25	152.72
Exmouth	747,843	12,764.00	58.59

(The tax base is produced from the Council Tax system. It produces a listing of all the properties in each Town/Parish, based on the ratio of the different tax band properties (A to H) it then adjusts this to take into account any discounts that are given. The properties are then translated into band D to give the Band D figure.)

10.6 Other considerations

- The Council previously had the option to offset the budget using the Local Council Tax Support Grant, which came to an end in the current financial year. The Council is now impacted by Council Tax Support received by local residents which reduces the level of local council tax received.
- The Council has no contingency for unforeseen sickness or other absence. In the event
 that staff cover is required, costs have to be met from other budgets or from the Council's
 reserves. Members could consider setting up such a reserve from an increased salaries
 budget allocation.

10.7 The table below shows the drafted budget in the context of council tax bands and the impact of the proposed change:

	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
Precept 2019-20	73.81	85.92	98.04	110.16	134.40	158.63	183.97	220.32
Proposed Precept 2020-21	88.19	102.67	117.15	131.63	160.59	189.55	219.82	263.26
£ per week increase	0.28	0.32	0.37	0.41	0.50	0.59	0.69	0.83

- 10.8 Some residents on low income, may be entitled to help towards paying their council tax. This is called Council Tax Reduction (CTR). These include single person discounts and people who receive Council Tax Support who could be on low incomes or out of work. These discounts could be as much as 75%.
- These figures assume a 'standstill' tax base (the number of properties eligible to pay Council Tax), with no increase on the figure for 2019/20 of 6,974.03. Under normal circumstances a modest increase in this figure can be expected year-on-year, which would reduce the Band D Council Tax figure (calculated by dividing the precept requirement by the tax base). The tax base will be provided by North Devon District Council (as Council Tax billing authority) in January. It is hoped this will be prior to Full Council confirming the budget.
- 10.10 Committee is asked to receive and consider the draft committee budgets, and to recommend a budget and precept to Full Council.

Rob Ward, Town Clerk January 2020

Barnstaple Town Council

Budget Year 2020-2021 - Proposed Budget - January 2020

Department 1 - Finance & General Purposes Committee Budget Projection based on Band D

Market Street S			Actual			2019-2020			Earmarked	Pro	posed Budg	get	Earmarked
General Administration	N/C	N/C Name	2018-2019		T							•	
5124 Election Expenses				Expense	Income	Balance	Budget	Variance	2019-20	Expense	Income	Balance	2020-2021
5124 Election Expenses	5127	Rock Park grant transfer	67.32	82 000		82 000	92.000	0	ĺ	400.000			
	5123						13920			100		50 St. 10	1 1
S220 Mayor's Allowance 2,126 2,500 2,000 2,000 0 0 0 0 0 0 0 0 0	5124	Election Expenses					. ,		5,000			- 2	1
	5220	Mayor's Allowance	2,126			1.50	• • • • • • • • • • • • • • • • • • • •		3,000	1 -,		180 100 100	4,000
S226 Members' Allowances	5224	Member Training & Expenses	301										
	5225	Members' Allowances	9,500				£ 132	-		1			
5227 Geremonial 1,837 4,500 4,500 2,000 2,000 1,000 8,900 8,900 8,900 5300	5226	Hospitality	92	250		W. C. P. C. C. C.	A15000 B1000-1100			100000			
Sabo Bank Charges 933 950 350 1,250 300 1,100 1,100 1,500	5227	Ceremonial	1,637	4,500					1 000				1
Solid Card Transaction Charges (BH)	5300		993	950			100		1,000	.,		500-00000000000000000000000000000000000	
S202 External Audit	5301	Card Transaction Charges (BH)	1,423	1,550		1,550				1			
		External Audit	1,600	1,600	¥		0.0000	20000		2		100	
\$325 Fricessional & Legal fiees 2,055 3,000 3,000 2,000 -1,00		Internal Audit	1,571	1,600		1,600							
\$328 Membership Fees & Subscriptions	NA 700000000		2,055	3,000		3,000	2,000	-1,000				161	
System Public Notices 106			4,448	4,500		4,500	4,500	0		1			
Special events 10,954 11,220 11,220 4,000 7,720 3,500 3,000 3,000 1,000		A SECONDARY MARCHANIA	106	212		212	300	88					
9002-11 Salaries 329,309 335,373 335,373 326,096 2723 389,779 369,779 369,779 370,000 3	100000000000000000000000000000000000000		10,954	11,220		11,220	4,000	2.03604				10.000	3,000
9024 Printing, stationery's office supplies 3,504 2,750 2,750 3,500 3,500 3,500 3,000 50024 Postage 4,113 3,000 3,000 12,000 4,500 16,000 16,000 16,000 10,000 0 0 0 0 0 0 0 0	1		329,309	335,373		2 -		2.		00 East 10 East 10			3,000
9024 Toupport & upgrades	100 100 100 100		3,504	2,750		2,750							
9039 Contingency 14,218 20,500 20,000			4,113	3,000		3,000	3,000	0				100 100 100	ľ
9039 Sortingency 10,278 0 0 0 0 0 10,000 10,000 20,00			14,218	20,500		20,500	12,000	-8,500	ł			20	1.000
Second Strategic Community Fund Town Guide/Map AB9,160 10,000 10,000 10,000 10,000 20,000 20,000 3,000		• .	10,278	0		0	0	0					
Strategic Community Fund Town Guide/Map	5990		23,610	10,000		10,000	10,000	0	1	10,000		1,000	20,000
Note	1												
Other items Other items A89,160 512,496 0 512,496 523,996 11,500 6,000 581,829 0 581,829 29,500 Other items Fairground rent		Town Guide/Map		0		0	0	0		3,000		0.000	1
Other Items -16,300 16,300 -16,300 -16,300 -16,300 -16,300 -0,500 -3,500 -15,000 <	1												- 1
4671 Fairground rent -16,300 16,300 -16,300 0 15,000 -15,000 4672 Run out rents -7,400 6,527 -6,527 -7,000 -473 6,500 -6,5		Other Henry	489,160	512,496	0	512,496	523,996	11,500	6,000	581,829	0	581,829	29,500
A672 Run out rents	4671	200	40.000						- 1				
Bank Interest	The second second	The state of the s	-57								15,000	-15,000	
Age Miscellaneous income -22 -22 0 22 0 0 0 0 0 0 0						11 2000			1		6,500	-6,500	
Fairground preparation		100 8 20 0 100 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0							1		1,000	-1,000	
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Caract C		100	363			-00.00				****		10,000	
Grants 5121 Grant Payments 5125 Ward Budgets 4,991 3,000 3,000 6,000 3,000 6,000 6,000 6,000 3,000 6,000 3,000 6,000 1,000 1,000 5097 Barnstaple Lions 5850 500 500 1,000 500 1,000 1,000 1,000 509 1,000 1,000 1,000 509 1,000 1,000 509 1,000 1,000 509 1,000 1,000 509 1,000 1,000 509 1,000 1,000 509 1,000 1,000 509 1,000 1,000 509 1,000 1,000 1,000 509 1,000 1,000 1,000 509 1,000 1,000 1,000 509 1,000 1,000 1,000 509 1,000 1,000 1,000 509 1,000 1,000 1,000 509 1,000 1,000 1,000 509 1,000 500 1,000 1,000 1,000 500 1,000 1,000 500 1,000 1,000 500 1,000 1,000 500 500 500 500 500 500 500 500 500		and an angements	7,300	6,030		6,030	6,000	-30		7,500		7,500	
Serants			-7,171	15,780	23.999	-8.219	-8.300	-81	0	17 500	22 500	5 000	
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5125 Ward Budgets 4,991 3,000 3,000 6,000 5,000 6,000 3,000 5997 Barnstaple Lions 850 500 500 1,000 500 1,000 3,000 2,000 2,000 2,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,200 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000			21,861	21,910		21,910	22,000	90		22.000		22 000	- 1
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Properties Pro		and the same and t	1,500	1,750		1,750	1,500	-250	1				
Properties 4011 pq Barum House rents	5991	Barnstaple Twinning Association	250	250		250	500	250				5-51	
Properties 4011 pq Barum House rents												1	
4011 pq Barum House rents 4151 C Centre hall rents 4152 C Centre meeting room rents 4153 C Centre tenant rents 4154 C Centre tenant rents 4155 pw St John's rents 4155 pw St John's rents 4222 pr Guildhall shops - rents 4276 pt Foodbank (was Dental Surgery) - rent 4276 Guildhall - Electricity 5801 Guildhall - Gas 4151 Gas 5802 Guildhall - Water 5803 Guildhall - Rates 5804 Sp78 5805 Guildhall - Rates 5805 Guildhall - Alarms 5806 Guildhall - Alarms 5807 Guildhall - Alarms 5808 Guildhall - Alarms 5809 Guildhall - Alarms 5809 Guildhall - Alarms 5809 Guildhall - Alarms 5800 -3,400 5,400 5,500 -9,500 5,000 -6,000 -1,000 5,000 -6,000 -5,000 5,0		Properties	29,452	27,410	0	27,410	31,000	3,590	0	31,250	0	31,250	3,000
4151 C Centre hall rents		10 Annual Control of the Control of	3 447		2 400	0.400	0.455						
4152 C Centre meeting room rents													
4153 C Centre tenant rents		See							1				
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5805 Guildhall - Rates 8,520 8,716 8,716 18,300 9,584 8,978 8,978		19 FO BOOK STATES	331	350		350	370	20					
5812 Gilldhall - Alarme		31	8,520	8,716		8,716	18,300	9,584	1	8,978			
, , , , , , , , , , , , , , , , , , ,	5812	Guildnail - Alarms	1,131	950		950	950	0	l	950		950	

5832	Guildhall repairs & upkeep	3,537	3,500		3,500	4,000	500		5,000		5,000	500
5852	Guildhall restoration loan	22,592	21,838		21,838	21,838	0		21,084		21,084	
9001	BH Electricity	1,007	2,500		2,500	1,750	-750		2,575		2,575	
9002	BH Gas	1,204	1,240		1,240	1,240	0		1,278		1,278	
9003	BH Water	522	565		565	565	0		582		582	
9004	BH Phones	5,202	5,500		5,500	5,360	-140		5,650		5,650	
9005	BH Rates	6,588	6,740		6,740	6,800	60		7,000		7,000	
9012	BH Security & Alarms	458	485		485	515	30		500		500	
9013	pa Insurance	14,246	15,307		15,307	15,500	193		17,500		17,500	
9014	Health & safety	5,747	5,500		5,500	5,500	0		6,000		6,000	
9022	Equipment	2,945	2,500		2,500	4,500	2,000		4,000		4,000	2,000
9031	pg Cleaning, health & safety	3,085	3,500		3,500	3,000	-500		3,500		3,500	
9032	BH Repairs & upkeep	3,386	7,000		7,000	3,000	-4,000		6,000		6,000	
9033	pi Rent reviews	0	1,000		1,000	0	-1,000	1,000	1,000		1,000	
9035	Storage unit	1,440	1,440		1,440	1,500	60		1,500		1,500	
9036	CCTV suite	10,000	10,000		10,000	10,000	0		10,000		10,000	1
9101	pc07 Castle Centre - Electricity	3,994	4,050		4,050	3,670	-380		4,172		4,172	1
9102	pc08 Castle Centre - Gas	971	1,250		1,250	1,400	150		1,300		1,300	1
9103	pc09 Castle Centre - Water	908	1,000		1,000	1,400	400		1,030		1,030	
9104	pc10 Castle Centre - Phones	941	670		670	620	-50		690		690	
9105	pc11 Castle Centre - Rates	5,849	5,981		5,981	6,025	44		6,205		6,205	
9112	Castle Centre - Security	188	350		350	500	150		500		500	
9132	Castle Centre repairs & upkeep	2,727	4,000		4,000	3,000	-1,000	ľ	6,000		6,000	
9305	St Johns rates	0	0		0	0	0		0		0	
9325	St Johns utilities	5,243	2,500		2,500	8,000	5,500		2,600		2,600	
9332	St Johns repairs & upkeep	-10,925	4,000		4,000	4,000	0	11,000	4,000		4,000	11,000
9000	General properties reserve	5,538	2,000		0	2,000	2,000	10,750	10,000		10,000	8,750
		74,238	128,362	41,750	84,612	108,243	23,631	22,750	144,305	38,650	105,655	22,250
							1					1
	Total	585,678	684,048	65,749	616,299	654,939	38,640	28,750	774,884	61,150	713,734	54,750
	Total available to carry forward							67,390				

Barnstaple Town Council

Budget Year 2020-2021 - Proposed Budget - January 2020

Department 4 - Planning & Transportation Committee Budget Projection based on Band D

N/C Name

N/C

Neighbourhood Plan Planning School

5223

Total

Earmarked Funds 2020-2021			7,000	7,000
Balance		C	15,000	15,000
Proposed Budget 2019-2020 e Income				0
Pro		C	15,000	15,000
Earmarked Funds 2019-20				0
Variance		0	4,000	4,000
rn Budget		0	10,000	000,01
Anticipated Outturn 2018-2019 Income Balance E		0		0
Antic				0
Expense	•	0	000'9	6,000
Actual 2018-2019		D		0

Earmarked Funds 2020-2021			7,000	7,000
Balance		0	15,000	0 15,000
Proposed Budget 2019-2020 e Income				0
Prop 2 Expense		0	15,000	15,000
Earmarked Funds 2019-20				0
Variance		0	4,000	4,000
urn Budget '		0	10,000	0 10,000
Anticipated Outturn 2018-2019 ne Balance E		0		0
Antic Income				0
Expense		0	9,000	6,000
Actual 18-2019	C)		0

Barnstaple Town Council

Budget Year 2020-2021 - Proposed Budget - January 2020

Department 5 - Environment Committee Budget Projection based on Band D

Earmarked

Proposed Budget

2020-2021 Funds

Balance

Income 2020-2021

4,600

73,138

1,000

-6,500 -500

6,500 500 5,000

1,800

200 1,000 2,200 5,000 2,000 8,000

1,800

18,500

85,838

7,000

92,838

25,400

80,684 19,871 60,813 59,760 -1,053

43,124

Total

Barnstaple Town Council
Budget Year 2020-2021 - Proposed Budget - January 2020
Department 6 - Heritage, Culture and Community Committee
Budget Projection based on Band D

4752 4751

Heritage Activities

Š

4251 4724

5721

5722 5731 5814

5536 5533 5531

5537

5539 5525

St Anne's Chapel

	Actual 2018-2019		Anti	Anticipated Outturn Anticipated Balances	urn		Earmarked	Prope	Proposed Budget		Earmarked
N/C Name		Expense	Іпсоте	Balance	Budget	Variance	2019-20	Expense	Іпсоте	Balance	Funds 2020-2021
ge Activities											
Income											
ps Guildhall hirings	-656		1,075	-1.075	-600	475			Č	i	
Legacy/Donation	-20) :	9	7			200	-200	
Guildhall wedding hirings	-1.400		2 500	2 500	2 500	5 6			0	0	
Grant funding/Fees (Heritage)	-448		2,000	000,3-	-4,300	0 0			2,000	-2,000	
7	-2,555	0	3,575	-3,575	-4,100	-1,000		0	2.500	-2.500	
Expenditure										î	
Volunteers' expenses	479	200		200	200	0		200		200	
Event costs (was HC Marketing)	6,493	1,000		1,000	7,000	6,000	2,000	7.000		2000	000
Marketing	1,541	200		200	3,000	2,500	550	3,000		2000	000,
Guildhall licences	1,500	0		0	200	200		2009		500	500
Guildhall developments	0	1,000		1,000		-1.000	2 500	α		0	6
	10,013	3,000	0	2,000	11,000	8,000	5,050	19,000	0	19,000	17,000
Total	7,458	3,000	3,575	-1,575	6,900	7,475	5,050	19,000	2,500	16,500	17,000
e's Chapel							-				
Expenditure											
Electricity	4,880	3,500		3.500	4 500	000					
Water	-45	350		350	200,	2,000		4,300		4,500	
Alarms & security	782	790		790	7 20	9 5		007		700	
Insurance	675	2002		4 .	1 1	5 0		09/		750	
Cleaning	198	206		206	007	O (700		200	
St Anne's Lease (was event expenses)	16.500	15,000		7 700	77 200	p o		213		213	
Rates	5	20,6		000,61	000,61	0 (15,000		15,000	
	22 990	20 546	c	0 22	0 0	0		0		0	
	76,330	20,346	•	20,546	21,850	1,304	0	21,863	0	21,863	0
Total	22,990	20,546	0	20,546	21,850	1,304	0	21,863	0	21,863	0
Grand Total	30,448	23,546	3,575	18,971	28,750	8,779	5,050	40,863	2,500	38.363	17.000
										i	

Barnstaple Town Council

Budget Year 2020-2021 - Proposed Budget - January 2020

Department 7 - Staff Committee Budget Projection based on Band D

Barnstaple Town Council

Budget Year 2020-2021 - Proposed Budget - January 2020

Department - Buildings Review Committee Budget Projection based on Band D

paiidilgs review	9,311	-
Total	9,311	7

N/C Name

NC

	0 -	_	10	-	_
	Earmarked Funds 2020-2021		58,000	58,000	
	Balance		50,000	50,000	
	Proposed Budget 2020-2021			0	
	Prop 2 Expense		20'000	50,000	
	Earmarked Funds 2019-20		51,000	51,000	
	Variance		7,000	7,000	
	nces Budget		18,000	18,000	
	Anticipated Balances Balance Bud		11,000	11,000 18,000	
	Ant Income			0	
	Expense	44 000	000,11	11,000	
Action	2018-2019	0 244		9,311	

ROCK PARK TRUST Budget Year 2020-2021 - Proposed Budget - January 2020 Budget Projection based on £100,000 Grant

Proposed Budget	Expense		100.000 -100.000			780	,			1,000		67			11			18,000	1,000		2,250 5,000 5,000 2.250	130	
Earmarked	Variance 2019-20		0	0	-2.427	420	0	260	0	420	-234	200	225	7	450	2,100	-920	2,000	-70	18	0	1,925	
19-2020	ndget		-82,000	0	-3,640	-480	-2,700	0	0	1,320	0	3,000	1,775	525	10,950	60,100	0	7,000	200	225	1,500	1,925	
Anticipated Outturn 2019-2020 Anticipated Balances	Balance		-82,000	0	-1,213	-900	-2,700	-560	0	900	234	2,500	1,550	526	10,500	58,000	920	5,000	570	207	1,500	0	
Anticipate	Іпсоте		82,000	0	1,213	006	2,700	260															
	Expense								0	006	234	2,500	1,550	526	10,500	58,000	920	5,000	220	207	1,500	0	
Actual 2018-2019		8 8 8	-67,322	0	-3,640	006-	-2,700	-580	0	503	0	2,467	1,548	496	10,702	59,166	750	9,791	145	202	88	0	
												*		*	*	-	*	*					
	N/C Name	CTC	b I ∪ grant transrer	Grants Income	Lodge Rent	Sports pitch hire	Kiosk Rent	Park Hire	War Memorial upkeep	Toilets/Kiosk electricity	Gas RP Lodge	Toilets/Kiosk water	Security	Insurance	Cleaning	Contract Maintenance	Trees	Sundry maintenance	Legal & professional	Lodge/Kiosk rates	Lodge maintenance	Contribution to reserves	
	N/C	7	10/4	4770	4771	4772	4773	4774	5423	7001	7002	7003	7012	7013	7031	7032	7033	7132	7322	7005	9231		

Barnstaple Town Council

Budget Year 2020-2021 - Proposed Budget - January 2020 Summary Sheet

Budget Projection based on Band D

Total	611 320	-5.000	34 250	127 905	108 000	200,00	22,000	104,338	15,700	33,500	21,863	1.073,885		100	100,404	55.363	22,000	104,338	15,700			1,073,885				87.57	95.24	90.40	83.26	96.59	100.00	113 15	98 12	100 01	98.20	97.86	89.96	82.29	8
Earmarked	29,500	-	3.000	22,250	58,000	2000	200,00	005,01	00/	17,000		155,950		54.750	28,730	17.000	7,000	18,500	700		455.050	100,000		OTO OTO	CIO GIAIL	13209	20419	3/012	47604	58195	68788	79708							
Net	581,829	-5,000	31,250	105,655	50,000	15,000	85 839	20,00	13,000	006,41	21,863	917,935		713 734	50,000	38,363	15,000	85,838	15,000		947 035	666,116	131.62 6974.03	Precent		677754	101210	640715	5/91//	482231	465792	465793	527065	517150	517180	507852	496997	447084	367891
2020-2021 Income		22,500		38,650			7 000		2 500	7,300		70,650		61 150		2,500		7,000			70.650	10000		Grant															
Expenditure	581,829	17,500	31,250	144,305	50,000	15,000	92.838	15,000	19,000	21 863	200,17	988,585		774.884	20,000	40,863	15,000	92,838	15,000		988.585			Previous Precepts/Council Support Tax Grant	2010 20	2018 -19	2017-1B	2017-10	2010-17	2015-16	2014-15	2013-14	2012-13	2011-12	2010-11	2009-10	5000-03	2007-08	2006-07
Earmarked	6,000			22,750			25,400		ų			110,900		28,750	51,000	5,050		25,400	00/		110,900		Band D Band D tax base (2018-19)	cepts/Counci															
Budget	523,996				18,000			10,000				(81,449		654,939	18,000	28,750	10,000	29,760	10,000	-13,209	768,240		Band D Band D tax ba	Previous Pre															
Anticipated	512,496				000, LT		60,813	9,574		20,546	,	/ 10,007		616,299	11,000	18,971	070	00,013	9,0/4		716,657			_															
Actual	489,160	20.452	204,62	14,230	9,51		43,124	12,359	7,458	22,990	000 000	25,000		585,678	9,311	30,448	12 124	12,124	2,339	e e	680,920																		
	Administration Other Hems	Grants	Properties	Building Review	Planning & Transportation	Principal of Harishol (allol)		Starr	Heritage, Culture & Com	St Anne's Chapel		_	Committee Totals	Finance & GP	Buildings Review	neritage, cuiture & com Planning	Environment	Staff		Contribution from General Reserve Local Council Tax Support Grant		2019-20 predicted out-turn																	

Appendix

DRAFT Earmarked Reserves

Nominal Code	Budget Name	2019-2020	2020-2021	Purpose of proposed Earmarked Reserve for 2019-20
5103		c		
0.120	ואפאסוטווטו	>	1500	Budget allocation of £2,000
5124	Election expenses	2,000	4000	Build up a reserve for next elections
5125	Ward Budgets	0	3000	Allocation of any ward grants not used and brought forward
5227	Ceremonial	1 000	C	Budget allocation of £8 000
5561	Special Events) (3000	Provisions for any unforcementation of the principal of t
5832	Guildhall repairs & maintenance	0	500	Provision for unforeseen works
0006	General Properties Reserve	10,750	8750	Provision for unforeseen emergency building repairs
9022	Equipment	0	2000	Provision for unforeseen renairs and nerchases of equipment
9025	╘	0	1000	Annual reserve for future undrades
9033	Rent Reviews	1,000	0	Budget allocation of £1 000
9039	Contingency	0	20000	Provision for unforeseen expenditure
9332	St John's repairs	11,000	11000	Build up a reserve towards roof works
5229	Neighbourhood Plan	0	7000	Budget allocation of £15,000
5520	Highway verges & Planted Areas	009'9	4600	Additional grass cut if required due to adverse weather
5569	Community projects	5,000	2000	EMR use to support Climate Emergency could move reserve to budget in year
5576	Footpaths	1,800	1800	Grant from DCC for footpath maintenance
2227	Street Furniture - Benches/Litter Bins	7,200	2000	Environment Committee plan to spend on projects in 2019-20 & 2020-21
5553	Allotments improvements	4,000	1800	Reserve reduced, Budget allocation of £5,000
5554	Allotments maintenance	800	300	Reserve reduced; Budget allocation of £2,000
5722	Events	2,000	4000	Budget allocation of £7,000; for planned heritage events in 2020-2021
5731	Marrketing	920	2500	Promotion of Heritage activities
5814	Guildhall licences	0	200	£500 saved each year to cover licence cost
	Guildhall developments	2,500	10000	Budget allocation of £8,000 to support artefact management
9041	Staff recruitment	200	700	Provision in case of multiple vacancies in year
9037	Buildings Review	51,000	58000	To support major property works or as match funding for bids.

£155,950

TOTALS £110,900