



Barnstaple Town Council

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Mr Robert Ward, Town Clerk

A Pre-meeting for Chairman of Committees will be held at 6.30pm in the Mayor's Parlour.

There will be a meeting of **TOWN COUNCIL MEETING** on **Monday 17th January 2022** at **7.00 pm** in **The Guildhall, Butchers Row, Barnstaple** to which you are summoned for the transaction of the undermentioned business.

Questions by the public

There will be a period for questions by the public at a time to be determined by the Chairman. Anyone wishing to ask questions is requested to notify the Town Clerk by 12 noon on the day of the meeting.

Recording, photographs and filming

In accordance with the Council's Protocol for the Recording or Reporting of Council and Committee Meetings, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.

Mr Robert Ward

Town Clerk

Tuesday 11 January 2022

Covid-19 safety measures are still in place for all Town Council meetings.

(Please ensure that you arrive wearing a mask and observe social distancing whilst in the Guildhall, seating positions for councillors and visitors will have been laid out in advance of the meeting)

AGENDA

- 1. To receive and approve apologies for absence.**
All apologies must be notified to the Town Council offices by 5pm on the day of the meeting.
- 2. To receive any dispensations and disclosable pecuniary or other interests.**
- 3. To approve as a correct record the minutes of the Town Council Meeting held on 13th December 2021 (Pages 3 - 8)**
- 4. Mayor's Announcements.**
- 5. To receive a report (if any) from Devon & Cornwall Constabulary**

6. **To receive reports (if any) from Devon County and North Devon District Councillors.**
7. **To receive and adopt the minutes of committees and the resolutions contained therein as shown below, and to consider any questions on reports contained in the minutes of committees, asked by members of the Council in accordance Standing Order 24: (Pages 9 - 12)**

Committee	Date	Page Numbers
Planning & Transportation	16 th December 2021	76 to 77
Finance & General Purposes	10 th January 2022	78 to 79

8. **To consider reports (if any) from Town Council representatives to outside bodies and determine any actions arising.**
9. **Town Clerk update (Pages 13 - 14)**

To receive and note an update from the Town Clerk on the following matters:

- Town Council Strategic Plan
- Queen's Platinum Jubilee Celebration
- Town Council Covid Management
- Future High Street Fund – Guildhall Renovation
- Committee Management Software implementation
- North Devon Record Office (letter attached)

10. Budget 2022-23

To consider the recommendation from the Finance and General Purposes Committee of 10th January 2022, Item FG059 for the 2022-2023 budget & Precept.

PROPOSED: To recommend to the Town Council that the precept for 2022 - 2023 be set at £1,106,387, an increase in the Council Tax on a Band D property of £23.00 per annum (44p per week).

11. Queen's Platinum Jubilee Celebrations

To receive and consider a presentation from Lady Arran about the Queen's Platinum Jubilee Celebrations 2nd to 5th June 2022.

Lady Arran would like the Town Council to support and lead on Jubilee celebration events and the Queen's Green Canopy initiative to encourage people to plant trees.

12. To consider any questions asked by:

- a. Members of the Council in accordance with Standing Order 25
- b. Public registered electors in the town in accordance with Standing Order 85.