



Barnstaple Town Council

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Mr Robert Ward, Town Clerk

A Pre-meeting for Chairman of Committees will be held at 6.30pm in the Mayor's Parlour.

There will be a meeting of **BARNSTAPLE TOWN COUNCIL** on **Monday 8th November 2021** at **7.00pm** in **The Guildhall, Butchers Row, Barnstaple** to which you are summoned for the transaction of the undermentioned business.

Questions by the public

There will be a period for questions by the public at a time to be determined by the Chairman. Anyone wishing to ask questions is requested to notify the Town Clerk by 12 noon on the day of the meeting.

Recording, photographs and filming

In accordance with the Council's Protocol for the Recording or Reporting of Council and Committee Meetings, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.

Mr Robert Ward
Town Clerk
2nd November 2021

Covid-19 safety measures are still in place for all Town Council meetings.

(Please ensure that you arrive wearing a mask and observe social distancing whilst in the Guildhall, seating positions for councillors and visitors will have been laid out in advance of the meeting)

AGENDA

1. To receive and approve apologies for absence.

All apologies must be notified to the Town Council offices by 5pm on the day of the meeting.

To consider a request from Cllr M Fowler for a leave of absence from Town Council meetings on medical grounds, this could be for a period of up to 12 months.

2. To receive any dispensations and disclosable pecuniary or other interests.

3. To approve as a correct record the minutes of the Town Council Meeting held on 13th September 2021.

4. **Mayor's Announcements.**
5. **To receive a report (if any) from Devon & Cornwall Constabulary**
6. **To receive reports (if any) from Devon County and North Devon District Councillors.**
7. **To receive and adopt the minutes of committees and the resolutions contained therein as shown below, and to consider any questions on reports contained in the minutes of committees, asked by members of the Council in accordance Standing Order 24:**

Committee	Date	Page Numbers
Finance & General Purposes	6 th September 2021	38 to 40
Heritage & Community	9 th September 2021	41 to 43
Planning & Transportation	23 rd September 2021	50 to 51
Environment Committee	4 th October 2021	52 to 53
Planning & Transportation	7 th October 2021	54 to 55
Finance & General Purposes	11 th October 2021	56 to 57

8. Committee membership

To make changes to Councillor committee appointments (Standing Order 60).

To note Cllr V Elkins request to stand down from the Finance & General Purposes Committee.

9. To consider reports (if any) from Town Council representatives to outside bodies and determine any actions arising.

To note that the Newport Charity is closing, verbal report from Cllr P Leaver.

10. Queen's Diamond Jubilee Celebration 2nd to 5th June 2022.

To consider the Barnstaple Town Council options for celebrating the Diamond Jubilee.

11. To receive a proposal from the Town Clerk regarding email communications from Devon County Council and North Devon Council.

12. To consider any questions asked by:

- a. Members of the Council in accordance with Standing Order 25.
- b. Public registered electors in the town in accordance with Standing Order 85.