



Barnstaple Town Council

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Mr Robert Ward, Town Clerk

There will be a meeting of the **Finance & General Purposes Committee** on **Monday 24th May 2021** at **7.00pm** in **Rock Park**, Barnstaple (on the hardstanding opposite the war memorial) to which you are summoned for the transaction of the undermentioned business.

Questions by the public

There will be a period for questions by the public at a time to be determined by the Chairman. Anyone wishing to ask questions is requested to notify the Town Clerk by 12 noon on the day of the meeting.

Recording, photographs and filming

In accordance with the Council's Protocol for the Recording or Reporting of Council and Committee Meetings, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.

Mr Robert Ward
Town Clerk
17th May 2021

AGENDA

1. To elect the chairman
2. To elect the vice-chairman
3. To receive and approve apologies for absence.

All apologies must be notified to the Town Council offices by 5pm on the day of the meeting.

4. To receive any dispensations and disclosable pecuniary or other interests.
5. To approve as a correct record the minutes of the Finance & General Purposes Committee meeting held on Wednesday 28th April 2021.

6. Financial Reports

To receive and approve financial statements and budget monitoring reports, and to agree any actions arising.

- a) Budget Variance Report
- b) Bank Transactions Report
- c) Business Direct Reserve, petty cash, and CCLA Deposit Accounts
- d) Aged Debtors and Aged Creditors Analysis, and Nominal Balances
- e) Direct Debit and Credit Card Reports

- 7. To receive and consider a report making recommendations for the Town Council Insurance Policies (to follow).**
- 8. To receive and note a verbal report on the deployment of security officers in Rock Park on the weekend of 1st May 2021.**
- 9. To receive and consider a request for funds towards the proposed mural on the side wall of the Bike Shed building on The Square facing Barum House (to follow).**
- 10. To receive and note an update on the repairs to the chimney at Barum House (verbal report).**
- 11. To receive and note an update on the hire of an electric van for the Estates Team (verbal report).**
- 12. To receive and consider a proposal for expenditure of up to £200 to repaint two lamp columns at the Rolle Street end of the High Street (verbal report).**