



# Barnstaple Town Council

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Mr Robert Ward, Town Clerk

There will be a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** on **MONDAY 11<sup>th</sup> January 2021 at 7.00PM** video conference at the following link

<https://us02web.zoom.us/j/83513813072?pwd=U011Sml3U3VhYUJSRytkVnk1aFBuZz09>

to which you are summoned for the transaction of the under mentioned business.

Robert Ward  
Town Clerk  
5<sup>th</sup> January 2021

Members of the Committee:

Chairman: Cllr J Phillips

Councillors: V Monk, V Elkins (Deputy Mayor ex-officio), A Windsor, I Roome, J Hunt, J Carter, J Wilsher, A Rennles (Mayor ex-officio), L York, A Shah, V Nel (Vice Chairman), J Coates, J Orange and G Marchewka.

**Public Participation** In accordance with Standing Order 84 a period not exceeding 15 minutes will be set aside immediately prior to the start of the meeting for members of the public to ask a question of the chairman, providing the notice of such question has been given to the Town Clerk by 12 noon on the day of the meeting.

**Recording, photographs and filming.** *In accordance with the Council's Protocol for the Recording or Reporting of Council and Committee Meetings, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.*

## AGENDA

1. To receive and approve apologies for absence
2. Declarations of interest and dispensations received
3. To approve as a correct record the minutes of the meeting held on 23<sup>rd</sup> November 2020

4. Financial Reports

To receive and approve financial statements and budget monitoring reports, and to agree any actions arising.

a) Budget Variance Report

b) Bank Transactions Report

c) Business Direct Reserve, petty cash, and CCLA Deposit Accounts

d) Aged Debtors and Aged Creditors Analyses, and Nominal Balances

e) Direct Debit and Credit Card Reports

5. **Budget and Precept 2021-22:**

To receive and consider Town Council Committee budgets and precept request and make a recommendation to Full Council for a budget and precept for 2021/22.

6. **To receive and note the Internal Audit Report dated 18<sup>th</sup> November 2020**