



# Barnstaple Town Council

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Mr Robert Ward, Town Clerk

There will be an **Annual Meeting** of **BARNSTAPLE TOWN COUNCIL** on **Tuesday 4<sup>th</sup> May 2021 at 7.00pm** video conference at the following link, to which you are summoned for the transaction of the undermentioned business.

[Zoom Meeting Link](#)

**Meeting ID:** 815 9421 4399      **Passcode:** 361194

## Questions by the public

There will be a period for questions by the public at a time to be determined by the Chairman. Anyone wishing to ask questions is requested to notify the Town Clerk by 12 noon on the day of the meeting.

## Recording, photographs and filming

In accordance with the Council's Protocol for the Recording or Reporting of Council and Committee Meetings, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.

Mr Robert Ward  
Town Clerk  
27<sup>th</sup> April 2021

## AGENDA

**1. To receive and approve apologies for absence.**

All apologies must be notified to the Town Council offices by 5pm on the day of the meeting.

**2. To elect the Chairman and Mayor for the municipal year 2021/2022.**

**3. To receive Chairman's declaration of acceptance of office.**

**4. To elect the Vice-Chairman and Deputy Mayor for the municipal year 2021/2022.**

**5. To review current membership and appoint to statutory or standing committees of the Town Council.**

All nominations to be notified to the Town Clerk by midday on the day of the meeting.

6. To receive any dispensations and disclosable pecuniary or other interests.
7. To approve as a correct record the minutes of the Town Council meeting held on 29<sup>th</sup> March 2021.
8. Mayor's Announcements.
9. To receive a report (if any) from Devon & Cornwall Constabulary
10. To receive reports (if any) from Devon County and North Devon District Councillors.
11. To receive and adopt the minutes of committees and the resolutions contained therein as shown below, and to consider any questions on reports contained in the minutes of committees, asked by members of the Council in accordance Standing Order 24:

Committee	Date	Page Numbers
Planning & Transportation	25 <sup>th</sup> March 2021	95 to 97

12. To consider reports (if any) from Town Council representatives to outside bodies and determine any actions arising.
13. To confirm appointment of the Town Council's bankers.  
The Council is recommended by the Town Clerk to continue with its current banking arrangements with NatWest Bank and CCLA
14. To re-adopt the Town Council's Publication Scheme and confirm the Town Council's Qualified Persons under Section 36 of The Freedom of Information Act 2000 be the Town Clerk.
15. Annual Review and Adoption of Standing Orders and Financial Regulations
  - a. To consider proposals to update the Financial Regulations from the Finance & General Purposes Meeting of 28<sup>th</sup> April 2021 and to:
  - b. review and adopt the Standing Orders and Financial Regulations for the coming year 2021-22.
16. To change the date of the Annual Town Meeting to Thursday 20<sup>th</sup> May (subject to the Covid regulations in place at the time).  
The Annual Town Meeting (annual Meeting of Electors. Para 14 Sch 12 LGA 1972) needs to be held between 1<sup>st</sup> March and 1<sup>st</sup> June each year.
17. A motion in support of a proposal to consider commissioning a mural to be designed onto the blank wall on the side of the Bike Shed building on the Square facing Belle Meadow/Barum House.
18. To consider any questions asked by:
  - a. Members of the Council in accordance with Standing Order 25.
  - b. Public registered electors in the town in accordance with Standing Order 85.