



# Barnstaple Town Council

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Mr Robert Ward, Town Clerk

There will be a meeting of the **Staff Committee** on **Thursday 18<sup>th</sup> March 2021** at **6.00pm** video conference at the following link, to which you are summoned for the transaction of the undermentioned business.

[Zoom Meeting Link](#)

**Meeting ID:** 829 0640 2899

**Passcode:** 557736

## Questions by the public

There will be a period for questions by the public at a time to be determined by the Chairman. Anyone wishing to ask questions is requested to notify the Town Clerk by 12 noon on the day of the meeting.

## Recording, photographs and filming

In accordance with the Council's Protocol for the Recording or Reporting of Council and Committee Meetings, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.

Mr Robert Ward  
Town Clerk  
11<sup>th</sup> March 2021

## Members of the Committee:

Councillors: V Monk, V Elkins (Deputy Mayor Ex Officio), A Windsor, I Roome (Chairman), J Hunt (Vice-Chairman), J Phillips & A Rennles (Mayor Ex Officio).

## AGENDA

1. To receive and approve apologies for absence
2. To receive any dispensations and disclosable pecuniary or other interests.
3. To approve as a correct record the minutes of the Staff Committee meeting held on 19<sup>th</sup> November 2020
4. To receive the budget monitoring report
5. **Matters to be taken in the absence of Press and Public (Public Bodies (Admissions to Meetings) Act 1960) as the items contain exempt information as defined by Standing Order 81(a).**
6. Staff Hours Report – to receive and note the Staff Hours Report.
7. Town Clerk's Report on Staffing Matters – to receive a report on staffing issues and consider any actions arising (to follow).