



## Barnstaple Town Council

Barum House, The Square, Barnstaple EX32 8LS

Telephone: 01271 373311

Email: [admin@barnstapletowncouncil.gov.uk](mailto:admin@barnstapletowncouncil.gov.uk)

Web: <https://barnstapletowncouncil.gov.uk>

Mr Robert Ward, Town Clerk

There will be a **STAFF COMMITTEE MEETING** at **7.00PM ON THURSDAY 19<sup>th</sup> November 2020** by video conference at the following link

<https://us02web.zoom.us/j/83240625532?pwd=WndrTHBkZTZlRZ0Jxc1RlPc3haamxhdz09>

to which you are summoned for the transaction of the under mentioned business.

Mr R Ward

Town Clerk

12<sup>th</sup> November 2020

### **Members of the Committee:**

Councillors: Cllrs Mrs V Monk, Mrs V Elkins (Deputy Mayor ex-officio), Mr A Windsor, Mr I Roome, Mrs J Hunt (Vice-Chairman) and Mr J Phillips & Mr A Rennles (Mayor ex-officio)

### **AGENDA**

1. To receive and approve apologies for absence
2. Declarations of interest and dispensations.
3. To approve as a correct record the minutes of the meeting held on 4<sup>th</sup> June 2020
4. To receive and consider the budget monitoring report.
5. To note the 2020-21 pay agreement.
6. **Matters to be taken in the absence of Press and Public (Public Bodies (Admissions to Meetings) Act 1960) as the items contain exempt information as defined by Standing Order 81(a).**
7. Staff Hours Report – to receive and note the Staff Hours Report.
8. Town Clerk's Report on Staffing Matters – to receive a report on staffing issues and consider any actions arising.
9. To receive and consider a report on staff salaries and grading.